

**MINUTES**  
**REGULAR MEETING**  
**OF THE BOARD OF DIRECTORS**  
**July 26, 2006**  
**6:00 p.m.**

**A. Call to Order & Roll Call**

A meeting of the Santa Rosa Community Services District was held at the Santa Rosa CSD Office commencing at 6:04 p.m. on July 26, 2006. Present at the meeting were the following Directors:

Director Bianchi  
Director Boyer  
Director Kelly  
Director Rubin  
Director Thomas

General Manager Holmes, Assistant Secretary Gipson and General Counsel Jackson were also present.

President Rubin led the flag salute.

**B. Sheriff**

Deputy Folia gave the Sheriff's Report for June 2006, and updated the Board on July activities. A copy of the written report is on file with the District Office. He also stated that avocado thefts are down, but the public needs to be aware of strangers in the area because of a recent attempted burglary. The deputies are increasing traffic patrols at the request of the Board.

**C. Presentations**

To show appreciation for his efforts on behalf of the residents during the recent mail thefts, President Rubin presented a Resolution of Commendation from the Board to Deputy John Folia. Resolutions were also prepared for Postmaster Belinda Olson and Deputy Ernie Lopez, who were not present at the meeting. Their plaques will be delivered to them.

**D. Public Expression**

None.

**E. Information Only**

The June Financial Statements, and the Statements of Reimbursement and Investment Policy were received by the Board.

**F. Consent Calendar**

Motion was made by Thomas, seconded by Bianchi, to approve the Consent Calendar.

The motion carried unanimously.

**G. General Counsel**

No report.

**H. Conflict of Interest Code**

General Counsel Jackson presented the revised Conflict of Interest Code and recommended that the Board approve the changes.

Motion was made by Kelly, seconded by Rubin, to approve the 2006 Revision of the District's Conflict of Interest Code.

The motion carried unanimously.

**I. Approval of Plans: FEMA Via Santa Rosa Project**

General Manager Holmes presented the plans for the proposed Via Santa Rosa embankment and roadway repair. The Engineer's Estimate is \$155,000, and the project will be funded with Primary Zone funds with reimbursement anticipated from FEMA and OES.

Motion was made by Thomas, seconded by Boyer, to adopt Resolution No. 06-21:

Approving the Plans and Specifications for the FEMA/OES Project

#RIVSR-6 Repair to Via Santa Rosa Embankment and Roadway  
(Various Locations)

The motion carried unanimously.

**J. Award of Contract: FEMA Via Santa Rosa Project**

General Manager Holmes reported that there were seven planholders for this project, and three bids were received. The low bidder was IPS, Inc. in the amount of \$189,600. This project will be funded with Primary Zone funds, and reimbursement is anticipated from FEMA/OES.

Motion was made by Boyer, seconded by Thomas to adopt Resolution No. 06-22:

Awarding a Contract for the FEMA/OES Project #RIVSR-6 Repair to Via Santa Rosa Embankment and Roadway (Various Locations)

The motion carried unanimously.

**K. Approval of Plans: FEMA Zone V Small Projects**

General Manager Holmes presented the plans for the proposed Zone V Small Projects contract. The Engineer's Estimate is \$105,500, and the project will be funded with Zone V funds with reimbursement anticipated from FEMA and OES.

Motion was made by Boyer, seconded by Bianchi, to adopt Resolution No. 06-23:

Approving the Plans and Specifications for the FEMA/OES Project #RIVSR-18/19/20: Zone V Small Projects

The motion carried unanimously.

**L. Award of Contract: FEMA Zone V Small Projects**

General Manager Holmes reported that there were seven planholders for this project, and two bids were received. The low bidder was S&S Grading and Paving, Inc. in the amount of \$332,125. This project will be funded with Zone V funds, and reimbursement is anticipated from FEMA/OES.

Motion was made by Rubin, seconded by Thomas to adopt Resolution No.

06-24:

Awarding a Contract for the FEMA/OES Project #RIVSR-18/19/20:  
Zone V Small Projects

The motion carried unanimously.

**M. Award of Contract: Sandia Creek Phase III**

General Manager Holmes reported that there were seven planholders for this project, and two bids were received. The low bidder was S&S Grading and Paving, Inc. in the amount of \$276,230. This project will be funded with Primary Zone Roadway Rehabilitation Funds.

Motion was made by Boyer, seconded by Rubin, to adopt Resolution No. 06-25:

Awarding a Contract for the Rehabilitation of Sandia Creek - Phase III  
(Carancho Road to El Prado North)

The motion carried unanimously.

**N. Award of Contract: Buena Loma Road**

General Manager Holmes reported that there were seven planholders for this project, and two bids were received. The low bidder was Southland Paving, Inc. in the amount of \$208,628. This project will be funded with Zone I Special Paving Funds.

Motion was made by Kelly, seconded by Thomas, to adopt Resolution No. 06-26:

Awarding a Contract for the Construction of Buena Loma Road

The motion carried unanimously.

**O. Setting Hearing on District Standards**

General Manager Holmes explained that the District Standards deviate from those adopted by the County of Riverside, and that he would like to have changes to our Standards considered at a public hearing. Because of posting requirements, the next available date for a hearing would be the Board Meeting of September 27, 2006.

Motion was made by Thomas, seconded by Rubin, to adopt Resolution No. 06-27:

Authorizing a Hearing for Purposes of Modifying District Standard Road Specifications

The motion carried unanimously.

**P. Report of the Finance Committee**

Director Bianchi reported that at their recent meeting, the Finance Committee discussed the District's upcoming certified audit, District expenses, and the leases of both the office and the yard.

**Q. Report of the Engineering Committee**

Director Rubin reported that at their recent meeting, the Committee discussed a driveway in Zone VI, a potential gated community, and new improvement projects.

**R. Report of the Ad-Hoc Office Relocation Committee**

Director Thomas reported that at their recent meeting, the Ad-Hoc Office Relocation Committee discussed the possibility of building an office at a site on Sycamore Mesa and Rancho California Road. There will need to be dialogue with the County regarding the splitting of the parcel, as well as the Committee determining the feasibility of the building, zoning issues, realignment of the road, etc.

**S. General District Update**

General Manager Holmes updated the Board on activities since the last Board Meeting. He reported that the field crew is trimming trees, the pre-construction meeting for the Buena Vista project will be held tomorrow, that he and two Directors met with Lt. Rile regarding Sheriff's services, and updated the Board on projects.

**T. Executive Session**

The Board met in closed session pursuant to Government Code §94956.9(b) to discuss potential litigation: one case.

*The Board reconvened in open session.*

In closed session, the Board directed Staff and Counsel to take appropriate

action with regard to the matter discussed.

**U. Adjournment**

There being no further business, President Rubin adjourned the meeting at 8:09 p.m.

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Rob Holmes  
Secretary, Board of Directors

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Steve Rubin  
President, Board of Directors